

**DEPARTMENT OF DEFENSE  
OFFICE OF THE SECRETARY OF DEFENSE  
WASHINGTON, DC 20301**



**SMALL BUSINESS  
SPECIALISTS**

**TO ASSIST SMALL BUSINESS,  
SMALL DISADVANTAGED BUSINESS,  
WOMEN-OWNED SMALL BUSINESS,**

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# **FOREWORD**

One of the primary objectives of the Department of Defense (DoD) is to acquire weapons and material which fully meet qualitative, quantitative, and delivery requirements--at the lowest overall cost. To achieve this objective, maximum emphasis is placed on full and open competition, with equal opportunity to all interested qualified suppliers to compete for defense contracts.

The Military Services and Defense Agencies have contracting offices located throughout the United States. Each service and agency has an Office of the Director of Small and Disadvantaged Business Utilization. They also have small business specialists at each of their procurement and contract management offices to assist small businesses, small disadvantaged businesses, and women-owned small businesses firms in marketing their products and services with the DoD. These specialists provide information and guidance on (1) defense procurement procedures, (2) how to be placed on the solicitation mailing lists, and (3) how to identify prime contract and subcontract opportunities.

The location of Army, Navy, Air Force, Defense Logistics Agency, and other DOD procurement and contract management offices, together with the names of the Small Business Specialists, are listed in this publication by state and city, alphabetically.

Some of the procurement offices listed in this pamphlet purchase only supplies and services required to meet local needs. Others have the broader assignment of central procurement responsibility for particular commodity requirements of one or more of the military departments.

## **BASIC PROGRAMS FOR SMALL BUSINESS, SMALL DISADVANTAGED BUSINESS, WOMEN-OWNED SMALL BUSINESS**

In the conduct of national and defense policies for small business, small disadvantaged business, and women-owned small business, the DOD has developed programs utilized by the Army, Navy, Air Force, Defense Logistics Agency, and other agencies, as follows:

### **1. Source Identification**

Source identification is concerned with generating new small business, small disadvantaged business, and women-owned small business sources of supply for DOD requirements. Also, it involves locating qualified small business, small disadvantaged business, and women-owned business firms and assisting them to get listed on appropriate solicitation mailing lists. Once on a solicitation mailing list, these firms receive Invitations for Bid (IFB) and Requests for Proposals (RFP) when the activity buys items or services of the type furnished by the particular business. The Small Business Administration (SBA) assists the DOD by providing additional sources developed through their many programs and contacts with small business, small disadvantaged business, and women-owned small business firms. The SBA, as part of their

active outreach effort, has developed the Procurement Automated Source System (PASS). The purpose of this system is to improve the potential for prime contracting and subcontracting for small firms, as well as being responsive to the requests of government agencies and major corporations for profiles of potential bidders. For more information on the PASS phone 1(800) 231-7277.

## **2. Small Business**

Under certain conditions, the buying activity is authorized to set-aside procurements, either in whole or in part, for competition restricted to small business concerns. In general, these set-asides can only be made when there is a reasonable expectation that two or more qualified small business concerns are likely bid. This approach is necessary to assure adequate competition.

## **3. Small Disadvantaged Business Program**

The SBA is authorized to enter into contracts with federal agencies and to subcontract performance of those contracts to small, socially and economically disadvantaged businesses. The DoD participates in this program by offering requirements to the SBA for subcontracting with firms approved by the SBA for participation in its Section 8(a) Business Development Program. For additional information about the 8(a) program, contact your nearest SBA regional office. A list of these offices are provided in the back of this publication. In addition, the DoD has a special program involving a five percent goal for small disadvantaged business, historically Black colleges and universities and other minority institutions. In conjunction with this, there is an evaluation factor up to ten percent for small disadvantaged business firms on unrestricted procurements, as well as special technical assistance under certain circumstances.

## **4. Subcontracting**

The DOD requires that its prime contractors make the maximum use possible of small business, small disadvantaged business, and women-owned small business firms in its subcontracting program. The DOD uses a special subcontracting clause in contracts with large business under certain conditions (i.e., when in excess of \$500,000 dollar or \$1 million for construction, and with a potential for subcontracting). When these conditions are met large business prime contractors must establish a plan designed to maximize the participation of small, small disadvantaged business and women-owned small business concerns as subcontractors. DOD and SBA personnel make periodic reviews at contractors' plants to check compliance with this program. Annually, the DoD publishes a directory entitled, **SUBCONTRACTING OPPORTUNITIES WITH DoD MAJOR PRIME CONTRACTORS**, which lists alphabetically by state all the prime contractors having subcontracting clauses in their contracts. This directory lists prime contractors by operating division and address, to include the name and telephone number of the Small Business Liaison Officer, an employee of the contractor designated to assist small business firms. This directory may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. This directory is also on the World Wide Web. The address is: (<http://www.acq.osd.mil/sadbu/docs.html>).

## **5. Federal Procurement Conferences**

These conferences are held in conjunction with other federal agencies in order to provide an opportunity for small business to meet with procurement specialists from military and civilian agencies, as well as federal prime contractors. Procurement specialists inform businesses on (1) federal procurement and contracting processes; (2) aids and services available to business; and (3) opportunities to sell to federal agencies and prime contractors. Information about these conferences can be founded on the World Wide Web at (<http://www.acq.osd.mil/sadbu>).

## **6. Counseling and Assisting**

Each DOD procurement office and contract management office has the responsibility to counsel and assist small business, small disadvantaged business, and small women-owned business firms on any problem they may have in understanding procurement regulations and practices, determining the appropriate buying office for their product, or acquiring pertinent data on present or future DOD procurements. This function is performed by the DoD **SMALL BUSINESS SPECIALISTS** listed in this directory. This directory is on the World Wide Web at: (<http://www.acq.osd.mil/sadbu/docs.html>).

## **SELLING TO THE MILITARY**

The major DoD procurement offices and the products and services they purchase are listed in **SELLING TO THE MILITARY**. This publication may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. This publication can also be found on the World Wide Web at: (<http://www.acq.osd.mil/sadbu/docs.html>).

## **SOLICITATION MAILING LISTS**

A business firm seeking to participate in DoD procurement should inform military procurement offices of products or services it has to offer and request that the firm be placed on appropriate solicitation mailing lists. Copies of Standard Form 129, "Solicitation Mailing List Applications", are available at most federal agency procurement offices. A copy of this form is included in **SELLING TO THE MILITARY**.

Each procurement office maintains lists of firms that are capable of supplying products or services purchased by the office. Firms on the bidder's list are automatically supplied "Invitations for Bid" or "Requests for Proposals" on new procurements.

Normally the submission of Standard Form 129, "Solicitation Mailing List Application", with complete and exact information about the products or services that a firm wishes to bid is sufficient to secure placement on a bidder's list. However, in some cases, procurement offices may require that additional information be supplied.

## **COMMERCE BUSINESS DAILY**

The **COMMERCE BUSINESS DAILY** is a valuable source of information for businesses attempting to identify products and services which individual military procurement offices are currently buying. The publication also lists proposed procurements of other federal agencies; subcontract opportunities offered by defense prime contractors; recent contract awards, which, in turn, provide leads to additional subcontract opportunities; and other pertinent information on federal procurement activities. The CBD is available for inspection at each DoD purchasing and contract administration activity and at all field offices of the SBA, the Department of Commerce, and GSA, as well as some local chambers of commerce and libraries.

The **COMMERCE BUSINESS DAILY** is published Monday through Friday and may be purchased on annual subscription of **\$324.00** (1st Class) and **\$275.00** (2nd Class). Trial subscriptions are available. To order, send remittance with full mailing address to Superintendent of Documents, Government Printing Office, Washington, DC 20402-9371, Telephone: 202/512-1800 or fax 202/512-2250. Purchase order must be accompanied by payment. Visa, and MasterCard are accepted. Make checks or money orders payable to Superintendent of Documents. Allow at least 6 weeks for delivery of the first issue. The CBD is also available electronically on the DoD World Wide Web at: (<http://www.acq.osd.mil/sadbu>).

## **ADDITIONAL SOURCES OF INFORMATION**

The Small Business Administration, General Services Administration (GSA), and the Department of Commerce also have field offices in many cities. A list of the GSA offices can be found in back of this publication. These offices are equipped to assist business firms in locating opportunities to participate in federal procurement.

Local DoD activities listed in this publication and field offices of other federal agencies should be the initial contact for assistance and guidance on how business firms can participate in defense work.

**Abbreviations:**

- (DoD) Department of Defense  
(A) Army  
(N) Navy  
(AF) Air Force  
(DLA) Defense Logistics Agency  
(\*) Full-Time Small Disadvantaged Business Specialists  
(\*\*) Air Force Command Directors

**Key Acronyms:**

- DCMD - Defense Contract Management District  
DCMC - Defense Contract Management Command  
USPFO - U.S. Property and Fiscal Officer (National Guard)

**ALABAMA****Anniston**

Anniston Army Depot (A) Ms. Shirley Towne\*  
ATTN: SIOAN-DOC AC 205/235-4258  
7 Frankford Avenue  
36201-5003

Commander (A) Ms. Sharon Bloodworth  
US Army Chemical & Military Police Center and AC 205/848-5126  
Fort McClellan, ATTN: ATZB-DC  
Transportation Road, Bldg. 241-C  
36205-5000

**Birmingham**

DCMC Birmingham (DLA) Mr. Jim Brown  
Burger Phillips Center AC 205/716-7403  
1910 3<sup>rd</sup> Avenue N., Suite 201  
35203-3502

**Fort Rucker**

U.S. Army Aviation Center and Fort Rucker (A) Ms. Pat Lemons  
ATTN: ATZQ-C, Bldg. T00116 AC 334/255-3033  
36362-5000

**Fort McClellan**

U.S. Army Chemical & Military Police Center (A) Ms. Sharon Bloodworth  
ATTN: ATZN-DC AC 205/848-5126  
Transportation Rd., Bldg. 241-C, Room 1  
36205-5000

**Huntsville**

U.S. Army Aviation & Missile Command (A)  
ATTN: AMSAM-SB  
Redstone Arsenal  
35898-5150

Mr. John Nelson  
AC 205/876-5441

U.S. Army Space and Missile (A)  
Defense Command  
106 Wynn Drive  
35807-3801

Ms. Christine Smith  
AC 205/955-3412

U.S. Army Engineer & Support Center (A)  
ATTN: CEHNC-CT-DB  
4820 University Square  
35816-1822

Ms. Judy Griggs \*  
AC 205-895-1050

**Mobile**

U.S. Army Engineer District (A)  
ATTN: CESAM-DB  
109 St. Joseph St.  
36628-0001

Ms. Arbuties (Liz) Cotton  
AC 334/690-3597

**Montgomery**

Standard Systems Center/PK (AF)  
375 Libby Street  
Maxwell AFB  
Gunter Annex  
36114-3207

Mr. Melvin Carr, Jr.  
AC 334/416-5323

42 CONS/LGC (AETC) (AF)  
50 Lemay Plaza South  
Maxwell AFB  
36112-6334

Ms. Susan Smith  
AC 334/953-5457

Defense Commissary Agency  
Southern Region  
Building 678  
Maxwell AFB  
36112-6722

Mr. R. Dean Golden  
AC 334/953-3136

USPFO, Alabama (A)  
P.O. Box 3715  
36109-0715

COL. Marion W. Reese  
AC 334/271-7316

## **ALASKA**

### **Anchorage Area**

U.S. Army Engineer District (A)  
Plum & Bluff St, Bldg 21-700  
Elmendorf AFB  
99506-0898

Ms. Ivonna Drake  
AC 907-753-2540

US Army Garrison, Alaska (A)  
ATTN: APVR-RDOC  
P.O. Box 5-525  
Fort Richardson  
99505-0525

Ms. Shirley Lucas  
AC 907/384-7087

USPFO for Alaska (A)  
Box B, Camp Denali  
Fort Richardson  
99505-5000

COL. R. Gillaspie  
AC 907/428-6100

3 CONS/CC (PACAF) (AF)  
6920 12th St., Suite 301  
Elmendorf AFB  
99506-2570

LtCol Donald Aiken  
AC 907/552-4338

### **Fairbanks**

343 CONS/CC (PACAF) (AF)  
3112 Broadway Ave., Suite 3  
Eielson AFB  
99702-1850

Ms. Barbara Peters  
AC 907/377-2441

## **ARIZONA**

### **Fort Huachuca**

CECOM Acquisition Center, Combat (A)  
Support Div., AMSEL-AC-E-CB  
Greely Hall, Bldg. 61801, Rm 2606D  
85613-6000

Mr. Michael P. Dean\*  
AC 520/538-7870

U.S. Army Intelligence Center and (A)  
Fort Huachuca  
ATTN: ATZS-DK, Bldg. 22208  
85670-2748

Mr. Billy Merrell  
AC 520/533-3131

**Glendale**

56 CONS/CC (AETC) (AF)  
14100 West Eagle St.  
Luke AFB  
85309-1217

Mr. Robert Franklin  
AC 602/856-7169, x223

**Phoenix**

DCMC Phoenix (DLA)  
Two Renaissance Square  
40 N. Central Ave., Suite 400  
85004

Mr. Clarence Fouse\*  
Ms. Annette Freeman, x229\*  
AC 602/594-7809, x231

USPFO for Arizona (A)  
5644 E. Moreland Street  
85008-3422

COL. James E. Burnes  
AC 602/267-2814

**Tucson**

355 CONS/CC (ACC) (AF)  
3180 S Craycroft Rd.  
Davis-Monthan AFB  
85707-3522

Mr. Joe Mitchell  
AC 520/228-3131

**Yuma**

U.S. Army Yuma Proving Grounds (A)  
ATTN: STEYP-CR  
85365-9102

Ms. Sandy Ross  
AC 602/328-6285

Marine Corps Air Station (N)  
OICC Naval Facilities Contracts  
P.O. Box 99129  
85369-9129

Ms. Sheri Hyatt  
AC 602/341-2048

Marine Corps Air Station (N)  
Supply Office, Code 3KGC  
Station Supply  
P.O. Box 99133  
85369-9133

Ms. Marsha Gay  
AC 602/341-2632

## **ARKANSAS**

### **Little Rock**

314 CONS/CD (AETC) (AF)  
642 Thomas Avenue  
Little Rock AFB  
72099-5019

Ms. Shirley Bridges  
AC 501/988-3836

U.S. Army Engineer District (A)  
ATTN: CESWL-CT  
700 W. Capitol  
72203

Ms. Paula Crane  
AC 501/324-7194

USPFO for Arkansas (A)  
Camp Robinson  
N. Little Rock  
72199-9600

COL. Charles E. Henry  
AC 501/212-4300

### **Pine Bluff**

US Army Pine Bluff Arsenal (A)  
ATTN: SIOPB  
71602-9500

Mr. Ian Snyder  
AC 501/540-3014

## **CALIFORNIA**

### **Alameda**

Shore Intermediate Maintenance Activity (N)  
SIMA San Francisco  
Supply Dept., Code 40  
650 Atlantic Way  
94501-5065

SK2 Donald Treadwell  
AC 510/263-4077

### **Barstow**

Marine Corps Logistics Base (N)  
Purchasing and Contracting Branch  
P. O. Box 110340, Bldg. 236  
92311-5039

Ms. Kären Golden  
AC 619/577-6303

Marine Corps Logistics Base (N)  
OICC Naval Facilities Contracts  
Nebo Area, Bldg. T-198  
92311-5050

Mr. Charles Sterling  
AC 619/577-6421

**Camp Pendleton**

Naval Hospital (N)  
Material Management Dept., Code 01H  
P.O. Box 555191  
92055-5008

Ms. Beverly Sanders  
AC 760/725-1425

**Canoga Park**

DCMC Rockwell, Canoga Park (DLA)  
P.O. Box 7922  
6633 Canoga Ave.  
91309-7922

Mr. John B. Sarjeant  
AC 818/586-8768

**China Lake**

Naval Air Warfare Center (N)  
Weapons Division, Code 00K000D.  
One Administration Circle  
93555-6001

Ms. Lois Herrington\*  
Ms. Pam Lochhead  
AC 760/939-2712

Naval Air Warfare Center (N)  
OICC Naval Facilities Contracts  
Code 8232300D  
Bldg. 00978  
93555

Ms. Diane Steel  
AC 619/939-4401

**Coleville**

Marine Corps Mountain Warfare Training Center (N)  
OIC Naval Facilities Contracts  
P.O. Box 168  
96107

Ms. Maryjo Ansberry  
AC 619/932-7761, x273  
ext. 273

**Concord**

Naval Air Facility (N)  
ROICC Naval Facilities Contracts  
Code 09R02  
10 Delta St., Bldg. 262  
94520-5100

Mr. Tom Chin  
AC 510/246-5083

**Edwards**

Air Force Flight Test Center/BC (AFMC) (AF)  
5 S. Wolfe Avenue, Bldg. 2800, Room 2  
Edwards AFB  
93524-1185

Ms. Judith K. Vaughn\*  
AC 805/277-3900  
ext. 2275

**El Centro**

Naval Air Facility (N)  
Code 40, Supply Dept.  
92243-5001

Mr. Roland F. Labuton  
AC 619/339-2615

Naval Air Facility (N)  
OICC Naval Facilities Contracts  
Code 94E, Bldg. 504  
92243--5008

Ms. Pat Murrietta  
AC 619/339-2456

**El Segundo**

DCMD West (DLA)  
222 N. Sepulveda Boulevard  
El Segundo, CA  
90245-4320

Ms. E. Renee Deavens\*  
Mr. A.B. Bonner\*  
Ms. Sonya B. Holley\*  
AC 310/335-3260/3262/3285  
Toll Free: 1-800-624-7372  
CA Only: 1-800-233-6521

Defense Technical Information Center (DoD)  
Western Regional Office  
222 N. Sepulveda Blvd., Room 906  
90245-4320

Ms. Jan Hodges  
AC 310/335-4170

**Fairfield**

60 Air Mobility Wing/LGC (AMC) (AF)  
350 Hangar Avenue, Bldg. 549  
Travis AFB  
94535-2632

Mrs. Lorraine E. Marsh  
AC 707/424-7713

**Fort Irwin**

National Training Center (A)  
ATTN: AFZJ-DC  
Langford Lake Rd., Bldg 503  
92310-5095

Mr. John Cecconi  
AC 619/386-4452

**Herlong**

Sierra Army Depot (A)  
ATTN: SIOSI-CONT  
96113-5009

Ms. Susan M. Ritz  
AC 916/827-4836

**Huntington Beach**

DCMC McDonnell Douglas, HB (DLA)  
5301 Bolsa Avenue/RMAC/NM3  
92647-2048

Mr. Joseph Gaglione  
AC 714/896-3609

**Lathrop**

Defense Distribution Region West (DLA)  
ATTN: ASCW-PSS  
Building S-4, Sharpe Site  
95331-5108

Ms. Irma L. Anderson  
AC 209/982-2435

**Lemoore**

Naval Air Station (N)  
Supply Department  
Code 4120  
700 Avenger Ave.  
93246-5001

Ms. Clella M. West  
AC 209/998-4544

Naval Air Station (N)  
OICC Naval Facilities Contracts  
Code 7555  
751 Enterprise Avenue  
93246-5011

Ms. Kathrine Overby  
AC 209/998-3904

**Lompoc**

30 Space Wing/BZ (AFSPC) (AF)  
806 13th Street, Suite F  
Bldg. 7015, Room 129  
Vandenberg AFB  
93436-5228

Mr. Mike Siminski  
Ms. Sarah Johnson  
AC 805/734-8232, x66439

**Long Beach**

Fleet & Industrial Supply Center (N)  
Long Beach Detachment  
Code PAA, Bldg. 53, 2nd Floor  
Terminal Island  
90822-5074

Ms. Patricia D'Arienzo  
AC 310/901-3794

Naval Facilities Engineering Command (N)  
Code R02  
Naval Shipyard, Bldg. 5, Rm. 118  
90822-5080

Ms. Sandra Craft  
Ms. Vanessa Jones  
AC 310/547-7872

SUPSHIP, Conversion & Repair (N)  
Code 410SB  
300 Shipjack Rd.  
90822-5093

Mr. David P. Ochoa  
AC 310/547-7111

**Los Angeles**

USA Engineer District (A)  
ATTN: CESPL-DD-B  
300 N. Los Angeles St.  
90017-3401

Mr. Daniel Hanas  
AC 213/452-3937

Space and Systems Missile Center/BC (AFMC) (AF)  
155 Discoverer Blvd. Suite 2017  
Los Angeles AFB  
90245-4692

Mr. Chuck Willett\*  
Mr. Edward Whatley  
AC 310/363-2855

**Mare Island**

Naval Shipyard (N)  
Supply Dept. Code 530  
695 Walnut Ave., Suite 5100  
94592-5100

Ms. C. Sharps  
AC 707/646-8514

**Marysville**

9 CONS/LGC (ACC) (AF)  
6500 B St., Room 101  
Beale AFB  
95903-1712

Ms. Sandy Turzak  
AC 916/634-2868

**McClellan**

Television-Audio Support Activity  
3116 Peacekeeper Way  
95652-1068

Ms. Audrey McCoy  
AC 916/364-4223

**Monterey**

Defense Language Institute and Presidio (A)  
Building 276, Plummer Street  
ATTN: ATZP-DOC  
Presidio of Monterey  
93944-5006

Mr. Joseph Scanlan  
AC 408-242-6587

Naval Postgraduate School (N)  
Supply Office, Code N411  
1588 Cunningham Rd., Rm. 106  
93943-5209

Ms. Judy Anderson  
AC 408/656-2807

ROIC of Construction (N)  
Code N303al Facilities Contracts  
Naval Support Activity, Box 8606  
93943-0606

Ms. Jo Williams  
AC 408/656-3606

**Oakland**

Military Traffic Management Command, West (A)  
ATTN: MTWLO-C  
Oakland Army Base  
94626-5000

Ms. Joyce Cavales  
AC 510/466-2703

Military Sealift Command, Pacific (N)  
Fleet and Industrial Supply Center  
Bldg. 310  
94625-5010

Mr. Raymond D. Sanchez  
Ms. Karen Gilbert  
AC 510/302-6585

Navy Public Works Center (N)  
San Francisco Bay, Code 200B  
P.O. Box 24004  
94623-1003

Ms. Marti B. Schwartz  
AC 619/556-6352

Resident Officer in Charge of Construction (N)  
San Francisco Bay, Code 91C  
P.O. Box 23300  
94623

Mr. John Anderie  
AC 610/302-3360

**Oceanside**

Marine Corps Base Camp Pendleton (N)  
Contracting Office  
P.O. Box 1609  
92051-1609

Mr. Jack Key  
AC 619/725-8457

Marine Corps Base Camp Pendleton (N)  
OIC Naval Facilities Contracts  
P.O. Box 209  
92049-0209

Mr. Ed Charette  
AC 619/725-8990

**Point Mugu**

Naval Air Warfare Center (N)  
OIC Naval Facilities Contracts  
Code P7312JM, Bldg. 632  
93042

Ms. Patricia Martonick  
Ms. Joe Ann Carrigan  
AC 805-989-1378

**Port Hueneme**

Naval Construction Battalion Center (N)  
OIC Naval Facilities Contracts, Code 27G  
1000 23rd St., Bldg. 41  
93043-4301

Mr. Eric Duncan\*  
Ms. Carol Contreras  
AC 805/982-5066/5195

Naval Surface Warfare Center (N)  
Port Hueneme Division, Code 00B  
4363 Missile Way  
93043-5007

Ms. Susan R. Burrows  
Mr. Lynn Banks  
AC 805/982-0372/0247

**Riverside**

452 LSS/LGC (AF)  
820 Baucom Ave NW, Suite 101  
March AFB  
92518-2260

Ms. Renee J. Chapman  
AC 909/655-2046

Riverbank Army Ammo Plant (Inactive) (A)  
P.O. Box 670  
95367-0670

Mr. Wallace Quimbly  
AC 209/529-4236

**Sacramento**

U.S. Army Engineer District (A)  
ATTN: CESPK-DE-B  
1325 J Street  
95814-2922

Mr. John Szabo  
AC 916/577-5202

Sacramento Air Logistics Center/BC (AFMC) (AF)  
5033 Roberts Avenue, Suite 5  
McClellan AFB  
95652-1326

Mr. Allen Taylor\*  
Ms. Joan Y. Bishop  
Ms. Carolyn K. Crowell  
Ms. Dana L. Allen-Loucks\*  
Mr. Henry F. Coswick\*  
AC 916/643-5209/2819

**San Bruno**

Naval Facilities Engineering Command (N)  
Engineering Field Activity, West, Code 09J  
900 Commodore Drive  
94066-5006

Mr. Jack K. Guro  
Ms. Shirley Shelley  
AC 650/244-2305

**San Diego**

DCMC San Diego (DLA)  
7675 Dagget Street  
Suite 100  
92111-2241

Ms. Sandy Lintz\*  
AC 619/637-4922, x181

Fleet and Industrial Supply Center (N) Code COA 937 North Harbor Drive 92132-5075	Mr. James W. Conrad* AC 619/532-3439
Fleet and Industrial Supply Center (N) Code PKB 937 North Harbor Drive 92132-5044	Ms. Kathleen Boggess AC 619-556-0352
Marine Corps Recruit Depot (N) Western Recruiting Region Contracting and Purchasing Branch Code A1B, Bldg. 310 4411 Belleau Ave. 92140-5398	Ms. Sylvia Turner AC 619/524-4261
Marine Corps. Recruit Depot (N) OIC Naval Facilities Contracts Building 224 4600 Belleau Ave. 92140-5396	Ms. Vanessa Schutt Lt. Stan A. Kloss AC 619/524-4359
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Navy Public Works Center (N)  
Portsmouth Division  
OIC Naval Facilities Contracts, Code 021  
Norfolk Naval Shipyard, Bldg 492.  
.23709-50000

Ms. Dawn Cail  
AC 757/396-2620, x3039

Navy Public Works Center (N)  
Little Creek Division  
OIC Naval Facilities Contracts, Code 026  
1450 Gator Blvd, Suite 200  
023512-2619

Ms. Darla Hook  
AC 757/464-8771, x305  
.

Naval Air Station (N)  
Supply Department, Code 192A  
Bldg. V53  
23511-5298

Mr. Dale Staley  
AC 757/444-2986, x307

Naval Command, Control & Ocean (N)  
Surveillance Center  
NISE East Detachment Norfolk  
P.O. Box 1376, Code 112B  
23501-1376

Ms. Linda B. Barnes  
AC 757/558-6631

**Portsmouth**  
SUPSHIP, Conversion, and Repair (N)  
Code 410T  
P.O. Box 215  
23705-0215

Ms. P. T. Tarr  
AC 757/396-5041  
ext. 456

OIC of Construction (N)  
NAVFACENGCOM Contracts  
Portsmouth Naval Hospital  
Bldg. 286  
23708-5000

Ms. Jean Maxwell  
AC 757/398-7303  
ext. 348

OIC of Construction (N)  
NAVFACENGCOM Contracts  
Norfolk Naval Shipyard, Bldg. 491  
23709-5000

Ms. Rosalind Rogers  
AC 757/396-5121

Naval Medical Command (N)  
Technical Review  
Bldg. 250  
23708-5100

Mr. Michael Gordono  
AC 757/953-7259

**Quantico**  
Marine Corps Combat Development Command (N)  
Purchasing and Contracting Division  
2010 Zeilin Rd  
22134-5098

Mr. Wanda Zeman  
AC 703/784-3466

Marine Corps Systems Command (N)  
Code CT  
2033 Barnett Ave., Suite 315  
22134-5010

Ms. Joan Affenit\*  
AC 703/784-5822  
ext. 240

Marine Corps Combat Development (N)  
OIC Naval Facilities Contracts, Code 20  
P.O. Box 1855, Bldg. 2004  
22134-0855

Ms. L. Jinks-Umstead  
AC 703/784-2976  
ext. 244

**Radford**  
Radford Army Ammunition Plant, Active (A)  
P. O. Box 1  
24141-0099

Mr. Donald Evans  
AC 540/639-7388

**Richmond**  
Defense Supply Center Richmond (DLA)  
8000 Jefferson Davis Highway  
23297-5124

Mr. Howard D. Shotts\*  
Ms. Dorothy B. Bruce \*  
AC 804/279-3617/3287  
1-800-544-5634 (VA Only)

USPFO for Virginia (A)  
600 East Broad Street  
23219-1832

COL David Bishop  
AC 804/775-9160

**Virginia Beach**  
Naval Air Station Oceana (N)  
Supply Dept., Code 194  
Building 730  
23460-5120

AC 757/433-2363

Fleet Combat Training Center, Atlantic (N)  
Dam Neck, Code N4213  
1912 Regulus Ave.  
23461-2098

LT Milton Frazier  
AC 757/433-6790

Naval Air Station, Oceana (N)  
OIC Naval Facilities Contracts  
Bldg. 820  
23460-5121

Ms. Karla McGrath  
Ms. Tracey Hughes  
AC 757/433-2661  
AC 757/433-3623

Navy Exchange Service (N)  
Contracts, Code 09C  
3280 Virginia Beach Blvd.  
23452

Mr. George Harris  
AC 757/631-3582

Navy Public Works Center (N)  
Virginia Beach Division  
Facilities Support Contracts, Code 027.1  
Naval Air Station Oceana, Bldg. 820  
23460-5120

Ms. Tracy C. Bryan  
AC 757/433-3098

Defense Commissary Agency (DoD)  
Central Region  
ATTN: 5151 Bonney Road, Suite 201  
23462-4314

Ms. Patricia Garrett  
AC 804/363-3513

### **Warrenton**

U.S. Army Communications Electronics (A)  
Activity  
ATTN: ACVF-A-AA  
Vint Hill Farms Station, P.O. Box 1648  
22186-1648

Ms. Claudia Colvin\*  
AC 703/349-5465

### **Winchester**

Transatlantic Program Center (A)  
ATTN: CETAD-CT  
201 Prince Frederick Dr.  
22601

Mr. William Brewer  
AC 540/665-4075

### **Yorktown**

Naval Weapons Station (N)  
OIC of Construction  
NAVFACENGCOM Contracts  
P.O. Box 103  
23691-0103

Ms. Kathy Martin  
AC 757/887-4161

Navy Public Works Center (N)  
Yorktown Division  
OIC Facilities Support Contracts  
Code 028, P.O. Drawer 440  
23691-0440

Ms. Pattie Anderson  
AC 804/887-4221

## **WASHINGTON**

### **Bellevue**

DCMC Seattle (DLA)  
3009 112th Ave., N.E.  
Suite 200  
Bellevue, WA  
98004-8019

Mrs. Alice M. Toms\*  
Ms. Diane M. Reeder\*  
AC 425/889-7317/7318

**Bremerton**

Fleet & Industrial Supply Center (N)  
Puget Sound  
467 W Street, Code 04  
98314-5104

Ms. Peggy Williams\*  
AC 360/476-2812

Naval Shipyard, Puget Sound (N)  
OIC Naval Facilities Contracts,  
1400 Farragut Ave.  
98310-5001

Ms. Jan Everheart  
AC 360/476-8192

**Everett**

Naval Station (N)  
OIC Naval Facilities Contracts, Code 41C  
Bldg. 2000  
2000 W. Marine View Dr., Rm. 225  
98207-5001

Mr. John Gerber  
AC 206/304-3097

SUPSHIP, Conversion & Repair (N)  
Code 450  
2802 Wetmore Ave., Suite 500  
98201-3518

Mr. Daniel T. Orcutt  
AC 206/304-5918

**Keyport**

Naval Undersea Warfare Center (N)  
Code 18SB  
610 Dowell St.  
98345-0580

Ms. Nicky J. Champion  
Ms. Etta Patch  
AC 360/396-5679  
AC 360/396-2566

**Oak Harbor**

Naval Air Station, Whidbey Island (N)  
Purchasing Office, Code SUC-1  
1155 Lexington Ave.  
98278-5200

Mr. Dan Thulin  
AC 360/257-6095

Naval Air Station (N)  
Whidbey Island  
ROICC Naval Facilities Contracts  
Bldg. 119, Code CTC-1  
98278

Ms. Sandra Z. Wells  
AC 360/257-6504

**Poulsbo**

Naval Facilities Engineering Command (N)  
Engineering Field Activity NW, Code 09J  
19917 7th Ave., NE  
983707570

Mr. John Reynolds  
Ms. Vonda Winter  
AC 360/396-0038

**Seattle**

U.S. Army Engineer District (A)  
ATTN: CENPS-CT  
4735 East Marginal Way S.  
98134-2385

Ms. Susan Price  
AC 206/764-6807

**Spokane**

92 Air Refueling Wing/LGC (ACC) (AF)  
110 W Ent Street, Suite 200  
Fairchild AFB  
99011-9403

Mr. Theodore Sweet  
AC 509/247-4880

**Tacoma**

I Corps & Fort Lewis (A)  
ATTN: AFZH-DOC  
98433-5000

Mr. James Edwards  
AC 206/967-2151  
ext. 200

Defense Commissary Agency  
Northwest Pacific Region  
Box 339542  
Fort Lewis, WA  
98433

Mr. Wesley Freeman  
AC 206/967-2151, x200

Madigan Army Medical Center/ (A)  
NW Contracting Center  
ATTN: MCAA-NW  
9933 W. Johnson St., Building 9933A  
98431-5021

Mrs. Betty Quintana  
AC 206/698-4914

62<sup>nd</sup> Airlift Wing/LGC (AMC) (AF)  
100 Main Street, Suite 1049  
McChord AFB  
98438-1109

Mr. G. Douglas Whitlock  
AC 206/984-3890

USPFO for Washington (A)  
Camp Murray, Building 32  
98430-5170

COL Curtis Pintler  
AC 206/512-8292

**Walla Walla**

U.S. Army Engineer District (A)  
ATTN: CENPW-CT  
201 N. 3<sup>rd</sup> Street,  
99362-1876

Ms. Nancy Aeschliman  
AC 509/527-7221

## **WEST VIRGINIA**

### **Buckhannon**

USPFO for West Virginia (A)  
50 Armory Rd  
26201-2396

COL Richard Dillon  
AC 304/473-5200

### **Huntington**

U.S. Army Engineer District, Huntington (A)  
ATTN: CEORH-CT-C  
502 8th Street  
25701-2070

Ms. Sheila Lewis  
AC 304/529-5623

## **WISCONSIN**

### **Baraboo**

Badger Army Ammunition Plant, Inactive (A)  
2 Badger Road  
53913-5000

Mr. Jack H. Coyle  
AC 608/643-3361

### **Camp Douglas**

USPFO for Wisconsin (A)  
8 Madison Boulevard  
54618-5002

COL Howard Miller  
AC 608/427-3321

### **Fort McCoy**

Directorate of Contracting (A)  
ATTN: AFRC-FM-DC  
54656-5151

Mr. Gary Freidl\*  
AC 608/388-3818

### **Milwaukee**

440 AW/LGC (AFRES) (AF)  
300 E. College Avenue  
General Mitchell IAP-ARS  
53207-6299

Ms. Elaine Westervelt  
AC 414/482-5264

DCMC Chicago-Milwaukee (DLA)  
310 W. Wisconsin Ave., Suite 340  
53203-2282

Mr. Floyd Goodson  
AC 414/297-4328

## **WYOMING**

### **Cheyenne**

90 CONS/LGC (AFSPC) (AF)  
7505 Marne Loop  
Francis E. Warren AFB  
82005-2860

Ms. Sandy Garland  
AC 307/775-3535

USPFO for Wyoming (A)  
5500 Bishop Blvd.  
82009-3320

COL Richard D. Sherman  
AC 307/772-5255

**SMALL BUSINESS ADMINISTRATION  
REGIONAL OFFICE DIRECTORY  
FOR PROCUREMENT & TECHNICAL ASSISTANCE**

These Procurement Assistance Offices of the SBA work closely with the principal buying agencies of the Federal Government. They can help you find the offices which are most likely to buy your products or services. They investigate the merits of appeals from unfavorable determinations of responsibility by contracting officers , and issue certificates of competency where warranted.

**Region I**

Small Business Administration  
10 Causeway Street  
Boston, MA 02222-0193  
(617) 565-8415

Connecticut, Maine,  
Massachusetts, New  
Hampshire, RI,  
Vermont

**Region II**

Small Business Administration  
26 Federal Plaza, Room 3108  
New York, NY 10278  
(212) 264-1450

New Jersey, New York,  
Puerto Rico, Virgin  
Islands

**Region III**

Small Business Administration  
Allendale Square - Suite 201  
475 Allendale Road  
King of Prussia, PA 19406  
(215) 962-3710

District of Columbia,  
Delaware, Maryland,  
Pennsylvania, Virginia,  
West Virginia

**Region IV**

Small Business Administration  
1720 Peachtree Street, N.W., Suite 496  
Atlanta, GA 30309-2482  
(404) 347-4999

Alabama, Florida  
Georgia, Kentucky,  
Mississippi,  
North Carolina,  
South Carolina,  
Tennessee

**Region V**

Small Business Administration  
300 S. Riverside Plaza, Suite 1975 South  
Chicago, IL 60606-6617  
(312) 353-0357

Illinois, Indiana,  
Michigan, Minnesota,  
Ohio, Wisconsin

## **Region VI**

Small Business Administration  
4300 Amon Carter Boulevard, Suite 108  
Ft. Worth, TX 76155  
(817)885-6581

Arkansas, Louisiana,  
New Mexico, Oklahoma,  
Texas

## **Region VII**

Small Business Administration  
323 W. Eighth Street, Suite 307  
Kansas City, MO 64105-1500  
(816) 374-6380

Iowa, Kansas,  
Missouri, Nebraska

## **Region VIII**

Small Business Administration  
721 19<sup>th</sup> Street, Suite 400  
Denver Place  
Denver, CO 80202-2599  
(303) 844-0500

Colorado, Montana,  
North Dakota,  
South Dakota,  
Utah, Wyoming

## **Region IX**

Small Business Administration  
455 Market Street, Suite 2200  
San Francisco, CA 94105  
(415) 744-2118

Arizona, California,  
Guam, Hawaii, Nevada

## **Region X**

Small Business Administration  
1200 Sixth Avenue, Suite 1805  
Seattle, WA 98101-1128  
(206) 553-4115

Alaska, Idaho, Oregon,  
Washington

## **GENERAL SERVICES ADMINISTRATION BUSINESS SERVICE CENTERS**

These business service centers of the GSA can assist you to find sales opportunities with civilian agencies of the Federal Government.

General Services Administration  
7th & D Streets, SW  
Washington, DC 20407  
(202) 708-5804

National Capital Region  
District of Columbia,  
nearby Maryland and  
Virginia

### **Region I**

General Services Administration  
O'Neill Federal Office Building  
10 Causeway Street  
Boston, MA 02222  
(617) 565-8100

Connecticut, Maine,  
Massachusetts, New  
Hampshire, Rhode Island  
Vermont

### **Region II**

General Services Administration  
Jacob K. Javits Building  
Business Service Center  
26 Federal Plaza  
New York, NY 10278  
(212) 264-1234

New Jersey, New York,  
Puerto Rico, Virgin  
Islands

### **Region III**

General Services Administration  
Wanamaker Building  
100 Penn Square East  
(215) 656-5501

Delaware, Maryland,  
Pennsylvania,  
West Virginia,  
Virginia

### **Region IV**

General Services Administration  
Business Service Center  
401 West Peachtree Street, Suite 2900  
Atlanta, GA 30365-2550  
(404) 331-5103/3032

Alabama, Florida,  
Georgia, Kentucky,  
Mississippi,  
North Carolina,  
South Carolina,  
Tennessee

### **Region V**

General Services Administration  
230 South Dearborn Street  
Chicago, IL 60604  
(312) 353-5383

Illinois, Indiana,  
Michigan, Minnesota,  
Ohio, Wisconsin

**Region VI**

General Services Administration  
Office of Business & Support Services  
1500 East Bannister Road  
Kansas City, MO 64131  
(816) 926-7203

Iowa, Kansas,  
Missouri, Nebraska

**Region VII**

General Services Administration  
819 Taylor Street, Room 11A05  
Fort Worth, TX 76102  
(817) 334-3284

Arkansas, Louisiana  
New Mexico, Oklahoma,  
Texas

**Region VIII**

General Services Administration  
Denver Federal Center, Building 41  
Business Service Center  
P. O. Box 25006, Room 145  
Denver, CO 80225-0006  
(303) 236-7408

North Dakota,  
South Dakota, Utah,  
Wyoming

**Region IX**

General Services Administration  
450 Goldgate Avenue, Room 0405  
San Francisco, CA 94102  
(415)522-2700

Northern California,  
Hawaii, and all of  
Nevada except Clark  
County

General Services Administration  
300 North Los Angeles Street  
Room 3259  
Los Angeles, CA 90012-2000  
(213) 894-3210

Los Angeles, Southern  
California, Arizona,  
Neveda, Clark County

**Region X**

General Services Administration  
400 15th & C Street, SW  
Room 9AB-10  
Auburn, WA 98001  
(206) 931-7000

Alaska, Idaho, Oregon,  
Washington

\*Consists of District of Columbia, the counties of Montgomery and Prince George's of Mary; and the city of Alexandria and the counties of Arlington, Fairfax, Loudon, and Prince William of Virginia.

## **READER'S COMMENT SHEET**

When the Small Business Specialists directory is next revised, we will consider the reactions and suggestions submitted by readers. You may write on this sheet and send it to:

Publications Review (ATTN: Mary Perry)  
Office, Small and Disadvantaged Business Utilization  
Room 2A340  
Office of the Secretary of Defense  
Washington, DC 20301-3061

**CORRECTIONS NEEDED** (Please submit any changes to organizations, addresses, names, and telephone numbers).

**GENERAL COMMENTS:**