

U.S. ARMY CORPS OF ENGINEERS, LOS ANGELES DISTRICT
CONSTRUCTION QUALITY MANAGEMENT (CQM) FOR CONTRACTORS CLASS REGISTRATION

For use of this form, see ER 1180-1-6; the proponent agency is CESPL-CDT.

SECTION I - REQUEST

1. CLASS DATE REQUESTED (YYYYMMDD)	2. NAME / STUDENT (<i>Last, First MI</i>)
3. COMPANY	4. COMPANY ADDRESS (<i>Street, City, State and Zip Code</i>)
5. TELEPHONE NUMBER	6. E-MAIL ADDRESS

SECTION II - INSTRUCTIONS

1. THE CERTIFICATE IS VALID FOR FIVE (5) YEARS AND IS REQUIRED BY CORPS, NAVY AND OTHER FEDERAL AGENCIES' PROJECTS - CHECK THE CONTRACT REQUIREMENTS.
2. CLASS REGISTRATION IS BY WEB AND E-MAIL ONLY. CLASS SIZE IS LIMITED AND ALL PARTICIPANTS MUST BE PRE-REGISTERED WITH PAYMENT RECEIVED PRIOR TO CLASS DATE.
3. CREDIT / DEBIT CARD PAYMENT INSTRUCTIONS WILL BE SENT BACK TO THE ORIGINATING E-MAIL ADDRESS UPON CONFIRMING A SEAT FOR CLASS. THE REGISTRATION FEE WILL BE: \$75.00.
4. PLEASE SEND E-MAIL WITH ATTACHED COMPLETED REGISTRATION FORM TO: CESPL.CQM.Training@usace.army.mil
5. UPON RECEIPT OF THIS COMPLETED FORM BY CQM REGISTRAR, YOU WILL RECEIVE AN E-MAIL CONFIRMING A SEAT HAS BEEN RESERVED FOR CLASS INCLUDING DATE, TIME, AND LOCATION OF TRAINING. PAYMENT MUST BE MADE AND RECEIVED PRIOR TO START OF CLASS. IF PAYMENT IS NOT CONFIRMED 48-HOURS PRIOR TO CLASS, THE RESERVED SEAT WILL BE OFFERED TO A WAIT-LISTED STUDENT. NO REFUNDS AFTER REGISTRATION. SUBSTITUTIONS ARE ALLOWED WITH NOTIFICATION TO CQM REGISTRAR.

SECTION III - SIGNATURE CERTIFICATION

I CERTIFY TO THE BEST OF MY KNOWLEDGE / BELIEF, THAT I FULLY UNDERSTAND THE ENROLLMENT INSTRUCTIONS AS LISTED ABOVE.

1a. REQUESTOR / STUDENT (<i>Last, First MI</i>)	b. DATE (YYYYMMDD)	c. REQUESTOR / STUDENT'S SIGNATURE (<i>CAC signing locks form</i>)
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